

COMMISSIONERS' AGENDA  
Thursday, September 7, 2017  
10:00 A.M.

PRESENT: Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

1. Continuation of Public Hearing: 2017-2018 Budget. **Deb continued the hearing and asked for any comment. There was no comment and the Public Hearing was closed.**
2. Consider approval of Resolution 10-2017, a resolution to create Fund 2917. **Joe motioned to approve Resolution 10-2017. Deb seconded the motion and the motion carried.**
3. Consider approval of Resolution 11-2017, a resolution to create Fund 4026. **Joe motioned to approve Resolution 11-2017. Deb seconded the motion and the motion carried.**
4. Consider approval of the Compensation Board's recommended cost-of-living salary adjustments for elected officials. **Joe commented that the budget would not support a 3% raise as recommended. Joe motioned for a .35 cent salary increase for elected officials. Deb seconded the motion and the motion carried.**
5. Consider approval of cost-of-living salary adjustments for most county employees not including MMC employees who are covered separately. **Joe motioned to approve a salary increase of .25 cents for most county employees and to increase the Library Aide position to a grade 0. Deb seconded the motion and the motion carried.**
6. Consider approval of Resolution 12-2017, a resolution to authorize cost-of-living salary adjustments. **Joe motioned to approve Resolution 12-2017. Deb seconded the motion and the motion carried.**
7. Consider approval of Resolution 13-2017, a resolution to adopt FY2017-18 budget. **Joe motioned to approve Resolution 13-2017. Deb seconded the motion and the motion carried.**
8. Consider approval of FY 2017-18 Budget for Shelby Elementary School. **Joe motioned to approve. Deb seconded the motion and the motion carried.**
9. Consider approval of FY 2017-18 Budget for Shelby High School. **Joe motioned to approve. Deb seconded the motion and the motion carried.**
10. Consider approval of FY 2017-18 Budget for Sunburst K-12 Schools. **Joe motioned to approve. Deb seconded the motion and the motion carried.**
11. Consider approval of FY 2017-18 Budget for Galata Elementary School. **Joe motioned to approve. Deb seconded the motion and the motion carried.**

Deb Brandon - Commission Chair  
Joe Pehan - Commissioner  
Mary Ann Harwood - Commissioner  
Merle Raph - County Attorney  
Donna Whitt - Sheriff  
Phyllis Robertson- Public Admin.



Dan B. Whitted - Coroner  
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Boyd Jackson - Treasurer/Assessor/  
Superintendent of Schools

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**RESOLUTION #10-2017**

**A RESOLUTION TO ADD FUND 2917 TO THE TOOLE COUNTY BUDGET**

**WHEREAS**, on November 8, 2016, the Montana Crime Victims Rights Initiative CI-116 was passed by Montana voters; and

**WHEREAS**, the revenues generated and the expenditures require a fund to be deposited in and spent out of; and

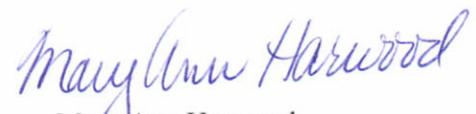
**WHEREAS**, Fund 2917 will be designated the Crime Victims Assistance Fund; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Toole County Commissioners, in a meeting held September 7, 2017, has approved the addition of Fund 2917, the Crime Victims Assistance Fund, to the regular Toole County Budget for FY 2017-2018.

**BOARD OF TOOLE COUNTY COMMISSIONERS, dated September 7, 2017**

  
Deb Brandon  
Commission Chair

  
Joe Pehan  
Commissioner

  
Mary Ann Harwood  
Commissioner

Attest:

  
Treva Nelson  
Clerk & Recorder

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Toole County Courthouse - 226 1st Street South - Shelby, MT 59474

Commissioners' Office      Clerk & Recorder's Office  
Phone: (406) 424-8310      Phone: (406) 424-8300  
tccomm@toolecountymt.gov      tnelson@toolecountymt.gov  
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**RESOLUTION #11-2017**

**A RESOLUTION TO ADD FUND 4026 TO THE TOOLE COUNTY BUDGET**

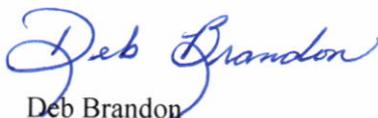
**WHEREAS**, on February 23, 2016 Fund 2230, Ambulance Fund, was created through Resolution 15-2016; and

**WHEREAS**, a capital account is crucial to the sustainability of the ambulance service; and

**WHEREAS**, Fund 4026 will be designated the Ambulance Capital Improvement Fund; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Toole County Commissioners, in a meeting held September 7, 2017, has approved the addition of Fund 4026, Ambulance Capital Improvement Fund, to the regular Toole County Budget for FY 2017-2018.

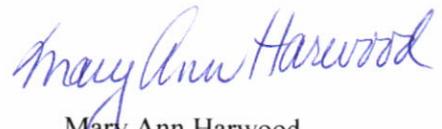
**BOARD OF TOOLE COUNTY COMMISSIONERS, dated September 7, 2017**



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Joe Pehan  
Commissioner



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Attest:



Treva Nelson  
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## RESOLUTION #12-2017

### A RESOLUTION TO AUTHORIZE COST-OF-LIVING SALARY ADJUSTMENTS FOR MOST COUNTY EMPLOYEES NOT INCLUDING MMC EMPLOYEES COVERED SEPARATELY

**WHEREAS**, the 2001 Legislature provided that county governing bodies create a county compensation board that shall prepare a compensation schedule for county elected officials for the succeeding fiscal year. The recommended compensation schedule shall be approved by a majority of the board including at least two Commissioners; and

**WHEREAS**, the Commissioners appointed the County Compensation Board and the Board met during two public hearings called by the Commissioners on June 22 & 29, 2017 and discussed several suggested compensation schedules for the elected officials for FY2017-18; and

**WHEREAS**, the County Compensation Board recommended that compensation for elected officials in Toole County for FY 2017-18 be increased by a 3.00% cost-of-living adjustment and the recommendation was approved by the members of the Compensation Board; however, on September 7, 2017, the Commissioners approved a \$.35/hr. increase, which is approximately a 1.50% increase; and

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Toole County Commissioners, that elected officials will receive a \$.35 per hour cost-of-living adjustment retroactive to July 1, 2017, which is approximately 1.50% of the base salary of the Clerk & Recorder. This will translate to the following elected officials' salaries in FY 2017-18:

**Clerk of Court: Base Salary of \$48,224.95**

**Clerk & Recorder: Base Salary of \$48,224.95**

**\$2,000 additional compensation allowed under Statute for being Election Administrator**

**Commissioners: Base Salary of \$50,224.95**

**Coroner: Base Salary of \$11,091.74**

**County Attorney: Base Salary of \$48,224.95**

**Justice of the Peace/City Judge: Base Salary of \$48,224.95**

**Sheriff/Public Safety Director: Base Salary of \$50,224.95**

**\$2,000 required by Statute for Sheriff & compensation for being the Public Safety Director**

**Treasurer/Assessor/Supt. of Schools: Base Salary of \$48,224.95**

**Additional \$3,000 approved by Commissioners for County Supt. of Schools duties**

**BE IT FURTHER RESOLVED** that the Commissioners set the cost-of-living increase adjustment at \$.25/hr. for most other county employees who are employed on September 1, 2017 retroactive to July 1, 2017.

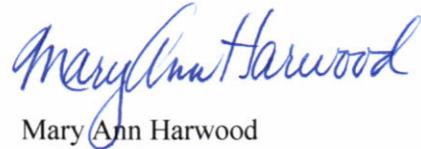
**BOARD OF TOOLE COUNTY COMMISSIONERS, dated September 7, 2017**



Deb Brandon  
Commission Chair



Joe Pehan  
Commissioner



Mary Ann Harwood  
Commissioner

Attest:



Treva Nelson  
Clerk & Recorder

Toole County Courthouse - 226 1st Street South - Shelby, MT 59474

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## RESOLUTION #13-2017

### A RESOLUTION TO ADOPT FISCAL YEAR 2017-18 BUDGET

**WHEREAS**, PURSUANT TO Sections 7-6-4021,4024, MCA, THE BOARD OF COUNTY COMMISSIONERS OF TOOLE COUNTY, MONTANA HAS HELD A PUBLIC HEARING AND PASSED RESOLUTIONS AS APPLICABLE ON THE PROPOSED BUDGET OF TOOLE COUNTY FOR FISCAL YEAR 2017-2018 AS REQUIRED BY LAW, AND

**WHEREAS**, SECTIONS 7-6-4036, MCA, PROVIDE FOR THE FIXING OF VARIOUS TAX LEVIES TO RAISE FUNDS SUFFICIENT TO MEET SAID EXPENDITURES AUTHORIZED IN THE BUDGET; AND

**WHEREAS**, AMENDMENTS TO THE FINAL BUDGET MAY BE MADE THROUGHOUT THE FISCAL YEAR AS PROVIDED IN 7-6-4031, MCA; AND

**WHEREAS**, THE MONTANA DEPARTMENT OF REVENUE IS REQUIRED TO CERTIFY TO THE COUNTY COMMISSIONERS THAT THE FINAL COUNTY BUDGET AS ATTACHED BE APPROVED AND ADOPTED AS THE FINAL BUDGET FOR FISCAL YEAR 2017-2018, AND THAT WARRANTS BE ISSUED IN ACCORDANCE WITH LAWS APPERTAINING THERETO.

**WHEREAS**, THE ABOVE RESOLUTION ADOPTING THE BUDGET WAS PASSED BY THE BOARD OF COUNTY COMMISSIONERS; AND

**WHEREAS**, THE MONTANA DEPARTMENT OF REVENUE'S CERTIFIED VALUE OF A COUNTYWIDE MILL IS \$23,604.949 AND OF SPECIALIZED MILLS IS THE FOLLOWING: ROAD-\$19,845.530, SOIL-\$16,327.134, STC CEMETERY-\$14,101.368, NTC CEMETERY-\$9,503.581, SUNBURST MOSQUITO-\$513.245, SHELBY MOSQUITO-\$3,133.703, PORT AUTHORITY-\$23,604.949; AND

**NOW, THEREFORE BE IT RESOLVED** BY THIS BOARD OF COUNTY COMMISSIONERS THE "LEVIES AS DETAILED AND ADOPTED" FOR FISCAL YEAR 2017-2018, BASED ON THE VALUE OF THE MILL OF \$23,604.949 COUNTYWIDE, AND THE ABOVE VALUE FOR SPECIALIZED MILLS.

**BE IT FURTHER RESOLVED** THAT THE FINAL BUDGET MAY BE AMENDED THROUGHOUT THE FISCAL YEAR AS PROVIDED IN 7-6-4031, MCA.

**BOARD OF TOOLE COUNTY COMMISSIONERS, dated September 7, 2017**

  
Deb Brandon  
Commission Chair

  
Joe Pehan  
Commissioner

  
Mary Ann Harwood  
Commissioner

Attest:

  
Treva Nelson, Clerk & Recorder