

Joseph P. Pehan - Commission Chair  
Mary Ann Harwood - Commissioner  
Don Hartwell - Commissioner  
Merle Raph - County Attorney  
Donna Whitt - Sheriff  
Phyllis Robertson- Public Admin.



Dan B. Whitted - Coroner  
Debra Munson - Clerk of Court  
Trevia Nelson - Clerk and Recorder  
Joe Rapkoch - Justice of the Peace  
Boyd Jackson - Treasurer/Assessor/  
Superintendent of Schools

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## COMMISSIONERS' AGENDA

January 3, 2019

10:00 A.M.

PRESENT: Joe Pehan, Mary Ann Harwood, Don Hartwell

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of December 20, 2018 Meeting Minutes:** Mary Ann motioned, seconded by Don Hartwell. All voted in favor.

1. Consider approval of Resolution 1-2019, a resolution to approve a Chair and Vice-Chair for the Toole County Commission for 2019. **Mary Ann made the motion to approve. Don seconded and motion passed.**
2. Consider approval of Resolution 2-2019, a resolution to approve meeting dates for regular Commission meetings in 2019. **Mary Ann made the motion to approve. Don seconded and motion passed.**
3. Consider approval of Resolution 3-2019, a resolution to approve travel and per diem rates Toole County employees for 2019. **Mary Ann made the motion to approve. Don seconded and motion passed.**
4. Consider approval of Resolution 4-2019, a resolution appointing the Commissioners to represent Toole County on boards and committees for 2019. **Mary Ann made the motion to approve. Don**

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Toole County Courthouse - 226 1st Street South - Shelby, MT 59474

Commissioners' Office  
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tccomm@toolecountymt.gov

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## RESOLUTION 1-2019

### A RESOLUTION TO ELECT THE CHAIR FOR THE BOARD OF TOOLE COUNTY COMMISSIONERS FROM JANUARY 2019 THROUGH DECEMBER 2019

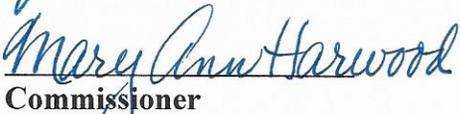
**WHEREAS;** the board of county commissioners must elect one of its members as the chair at the beginning of each calendar year per 7-4-2109, Montana Code Annotated and also appoint commissioner liaisons to county boards, and

**WHEREAS;** the chair must preside at all meetings of the board and in case of his/her absence or inability to act, the members present must by an order select one of their number to act temporarily as chair,

**W THEREFORE BE IT RESOLVED;** that the Chair of the Board of Toole County Commissioners is Joe Pehan, commencing January, 2019 through December, 2019. Commissioner MaryAnn Harwood is designated as Vice-Chair, and will preside over the meetings in case of the Chair's absence or inability to act.

**BOARD OF TOOLE COUNTY COMMISSIONERS, dated January 3, 2019.**

  
Chair

  
Commissioner

  
Commissioner

ATTEST:

  
Clerk & Recorder

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## RESOLUTION 2-2019

### A RESOLUTION SETTING COMMISSIONER MEETING DATES FOR THE CALENDAR YEAR JANUARY 1, 2019 THROUGH DECEMBER 31, 2019

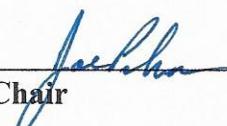
**WHEREAS;** the governing body of the county shall establish by resolution a regular meeting date and notify the public of that date, per 7-5-2122 of the Montana Code Annotated; and

**WHEREAS;** the agenda for the regular Toole County Commissioners' meeting of January 3, 2019 was posted two days prior to the meeting, notifying the public of Resolution 2-2019, an agenda item setting meetings of the board of Toole County Commissioners for 2019; and

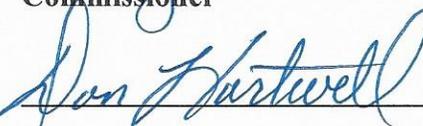
**NOW THEREFORE BE IT RESOLVED;** that the Toole County Commissioners will hold their regular Board Meetings at 10 AM on Monday and Thursday of each week in which they have an agenda of business posted. These meetings shall be conducted in the office of the Toole County Commissioners in the Toole County Courthouse at 226 1<sup>st</sup> Street South, Shelby, Montana, commencing January 2019 through December, 2019; and

**NOW THEREFORE ALSO BE IT RESOLVED;** that the meeting agenda will be posted two days prior with the place, time and date in which public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.

**BOARD OF TOOLE COUNTY COMMISSIONERS, dated January 3, 2019.**

  
Chair

  
Commissioner

  
Commissioner

ATTEST:

  
Clerk & Recorder

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## RESOLUTION 3-2019

### A RESOLUTION TO ADOPT TRAVEL/PER DIEM RATES FOR TOOLE COUNTY

**WHEREAS**, travel/per diem rates are set by the State of Montana, per 2-18-501 and 2-18-502, Montana Code Annotated; and

**WHEREAS**, the State may at any time during the year change these rates and the counties are notified; and

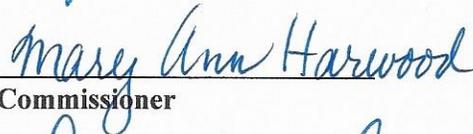
**WHEREAS**, Toole County has usually followed the travel/per diem rates of the State of Montana and for out of state travel, the maximum standard federal rate per day; and

**WHEREAS**, Toole County Commissioners have decided to deviate from the state rates in meal reimbursement: breakfast at \$6, lunch at \$9, and dinner at \$15 for a total daily rate of \$30; and

**NOW THEREFORE BE IT RESOLVED**; that the Board of Toole County Commissioners have elected to use the travel/per diem rates allowable by the State of Montana with the exception of meal reimbursement changed to \$30 per day and to follow the federal standard travel/per diem rates for out of state travel/per diem, except when specifically amended by the Commissioners.

**BOARD OF TOOLE COUNTY COMMISSIONERS dated January 4, 2019.**

  
Chair

  
Commissioner

  
Commissioner

ATTEST:

  
Clerk & Recorder



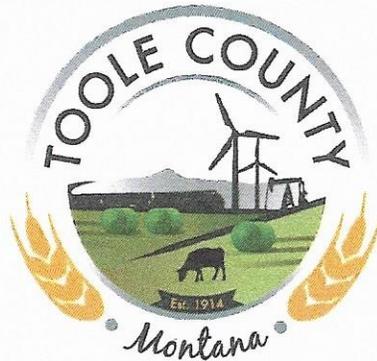
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Center of Mental Health Governing Board  
Sweetgrass Development  
Marias Heritage Center Condo Board  
Mental Health Advisory Board

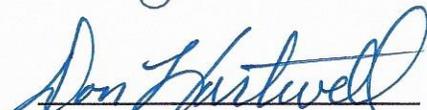
**Don Hartwell**

Museum Board  
Safety Committee  
Fair Board  
Planning Board  
Toole County Health Foundation Board  
Marias Medical Center Board  
Toole County Transit  
NETA/Port of Northern Montana  
NTC Cemetery Board  
Toole County Board of Health  
Northern Transit (alternate for Mary Ann)

**BOARD OF TOOLE COUNTY COMMISSIONERS, dated January 3, 2019.**

  
Chair

  
Commissioner

  
Commissioner

ATTEST:

  
Clerk & Recorder



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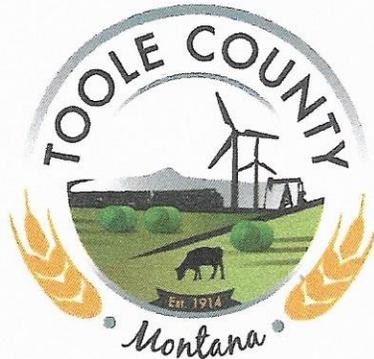
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## RESOLUTION 4-2019

### A RESOLUTION TO APPOINT THE TOOLE COUNTY COMMISSIONERS TO BOARD, COMMITTEE, AND ADVISORY ASSIGNMENTS FOR JANUARY 2019 THROUGH DECEMBER 2019

**WHEREAS;** the Toole County Commissioners have many obligations and responsibilities to represent Toole County on different boards, committees, and in other advisory capacities; and

**WHEREAS;** to properly represent Toole County on these boards, the duties need to be distributed out to the three commissioners, as the meeting times and dates sometimes conflict; and

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TOOLE COUNTY COMMISSIONERS;** that the board, committee, and other appointments are assigned to the three Toole County Commissioners as follows:

**Joe Pehan**

Airport Board  
Road/Weed Board  
STC Cemetery Board  
Shelby Mosquito Board  
Marias Medical Center Board  
Northern Transit Interlocal  
Toole County Transit  
Local Emergency Planning Committee  
Public Safety Commission  
Shelby/Toole County Transportation & DUI Task Force  
Neta

**Mary Ann Harwood**

North Central Area Agency on Aging  
Shelby Senior Center Board  
Kevin/Sunburst Senior Center Board  
Opportunities Inc.  
Toole County Transit  
Northern Transit Interlocal  
Marias Medical Center Board  
Regional Juvenile Detention Board

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