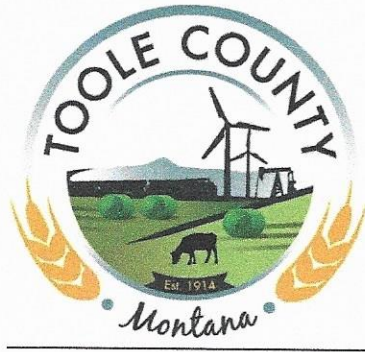


Terry Tomscheck – Commissioner Chair
Mary Ann Harwood - Commissioner
Terry Kimmet - Commissioner
Merle Raph - County Attorney
Dan B. Whitted - Coroner
Tyler Padilla - Sheriff



Debra Munson - Clerk of Court
Treva Nelson - Clerk & Recorder/
Election Administrator
Donna Whitt - Justice of the Peace
Boyd Jackson - Treasurer/Assessor/
Superintendent of Schools
Phyllis Robertson - Public Administrator

226 1ST Street South
Toole County Courthouse, Shelby, MT 59474
406-424-8300 www.toolecountymt.gov

COMMISSIONERS' - MINUTES

November 6, 2025

10:00 A.M.

PRESENT: Commissioners Terry Tomscheck, Mary Ann Harwood and Clerk & Recorder Treva Nelson

This meeting in accordance with Montana law is being video recorded.

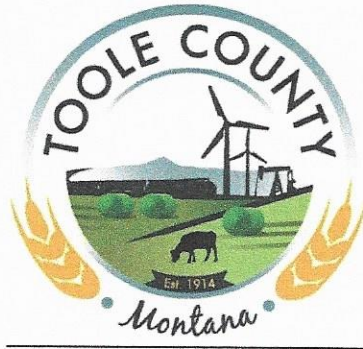
Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.

PLEDGE OF ALLEGIANCE

Approval of October 20, 2025, Meeting Minutes: Mary Ann motioned to approve. Terry seconded the motion and the motion carried.

1. Consider appointing Jean Flesch to the Shelby Senior Center Board to fill the vacancy of Rosalie Manley on the board, whose term will end on 12/31/2027. **Mary Ann motioned to approve. Terry seconded the motion and the motion carried.**
2. Consider getting Boyd Jackson as an additional elected official, to help canvas the City Elections on November 13, 2025. **Mary Ann motioned to approve Boyd Jackson to the Canvass Board, as she can't be in attendance. Terry seconded the motion, motion carried.**
3. Consider Resolution #15-2025, a joint resolution of Toole County and the City of Shelby dissolving the City-County Airport Commission. **Mary Ann motioned to approve. Terry seconded the motion, motion carried.**
4. Consider Resolution #16-2025, a resolution establishing the Toole County Airport Advisory Board. **Mary Ann motioned to approve. Terry seconded the motion, motion carried. Mary Ann said they will be redoing the by-laws relating to the advisory board.**

Terry Tomsheck - Commissioner Chair
Mary Ann Harwood - Commissioner
Terry Kimmet - Commissioner
Merle Raph - County Attorney
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RESOLUTION #15-2025

A JOINT RESOLUTION OF TOOLE COUNTY AND THE CITY OF SHELBY DISSOLVING THE CITY-COUNTY AIRPORT COMMISSION.

WHEREAS: Toole County and the City of Shelby previously entered into a joint resolution on March 3, 1947, to create the City-County Airport Commission for the purpose of operating and maintaining the Shelby Airport; and

WHEREAS: subsequent amendments, including the addition of the Town of Sunburst, further developed the structure of the Commission; and

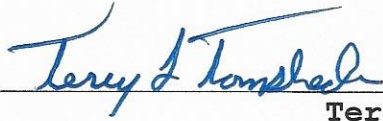
WHEREAS: the City of Shelby has indicated it no longer wishes to participate in the governance or operation of the Airport; and

WHEREAS: Toole County intends to assume sole oversight of the Shelby Airport and reconstitute an Airport Advisory Board under § 7-1-201, MCA;

NOW THEREFORE BE IT RESOLVED: by the Toole County Commission and the City Council of the City of Shelby, that the City-County Airport Commission is hereby **dissolved**, effective as of the date below.

NOW THEREFORE BE IT FURTHER RESOLVED: that all records, contracts, financial accounts, and operational responsibilities shall be transferred to Toole County for continued operation of the Shelby Airport.

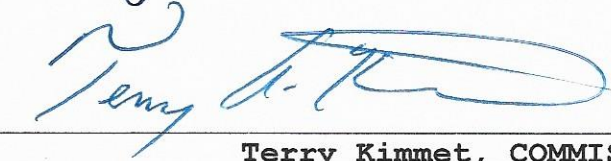
Adopted by the BOARD OF TOOLE COUNTY COMMISSIONERS dated this
6th day of November 2025.



Terry Tomscheck, CHAIR

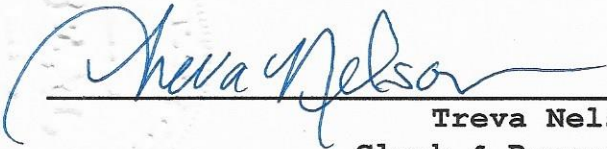


Mary Ann Harwood, COMMISSIONER



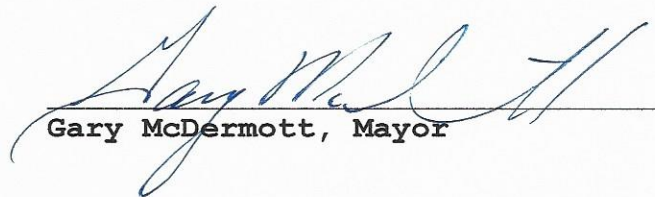
Terry Kimmet, COMMISSIONER

ATTEST:



Treva Nelson
Clerk & Recorder

City of Shelby:



Gary McDermott, Mayor

ATTEST:



Jade Goroski
Finance Officer

Terry Tomsheck - Commissioner Chair
Mary Ann Harwood - Commissioner
Terry Kimmet - Commissioner
Merle Raph - County Attorney
Dan B. Whitted - Coroner
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Debra Munson - Clerk of Court
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RESOLUTION # 16-2025

A RESOLUTION ESTABLISHING THE TOOLE COUNTY AIRPORT ADVISORY BOARD

WHEREAS, the Toole County Commissioners intend to continue local oversight of the Shelby Airport following the dissolution of the former City-County Airport Commission; and

WHEREAS, §7-1-201, MCA authorizes the creation of administrative and advisory boards by resolution of the Board of County Commissioners; and

WHEREAS, the County desires that such a board provide meaningful recommendations while remaining accountable to the Commissioners;

NOW, THEREFORE, BE IT RESOLVED, by the Toole County Commissioners as follows:

1. **Creation of Board:** The Toole County Airport Advisory Board is hereby established, effective as of the date of adoption.

2. **Purpose:** The Board shall advise the County on matters relating to the Shelby Airport, including operations, maintenance, capital improvements, and general airport planning. The Board shall serve in an advisory capacity only and shall not have authority to bind the County, enter contracts, hire personnel, or obligate funds.

3. **Compensation:** Board members shall serve without compensation but may be reimbursed for mileage and expenses in accordance with County policy.

4. **Meetings:** The Board shall hold at least four (4) regular meetings per calendar year, with additional meetings as needed.

Meetings shall be conducted in compliance with Montana's open meeting laws (Title 2, Chapter 3, MCA). A majority of members shall constitute a quorum. Written minutes must be kept and filed with the Toole County Clerk & Recorder.

5. Reporting and Accountability:

a) The Board shall designate a presiding officer and shall notify the County of all scheduled meetings.

b) A brief summary of board activities and any recommendations shall be submitted to the County Commission annually or upon request.

c) Failure to meet regularly or maintain records may be grounds for the County to re-evaluate the status or structure of the Board.

Adopted by the BOARD OF TOOLE COUNTY COMMISSIONERS dated this
6th day of November 2025.



Terry Tomscheck, CHAIR



Mary Ann Harwood, COMMISSIONER



Terry Kimmet, COMMISSIONER

ATTEST:



Treva Nelson
Clerk & Recorder