

COMMISSIONER'S AGENDA  
Thursday, November 17, 2016  
10:00 A.M.

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of November 7, 2016 Minutes: Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**

1. Consider submitting a request to the Department of Public Health and Human Services to change Toole County's alcohol tax money designation provider from Gateway Community Services to Misfits LLC for the remainder of FY 2016-17. **Deb motioned to approve. Joe 2<sup>nd</sup> the motion and the motion carried.**
2. Consider declaring the Law Library books, currently housed in the Toole County Courthouse, to be excess property that are no longer necessary to conduct county business. **Joe motioned to put the Law Books on eBay and if there is no interest the commissioners will put an ad in the paper. The books would then be given away to anyone from the county who would like them. Deb 2<sup>nd</sup> the motion and the motion carried.**
3. Consider re-appointments of the following persons to the South Toole County Cemetery Board:
  - Roger Smedsrud with a term to end 12/31/2019
  - Hyer McKechnie with a term to end 12/31/2019**Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**

COMMISSIONER'S AGENDA  
Monday, November 7, 2016  
10:00 A.M.

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of October 31, 2016 Minutes: Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**

1. Consider approval of the purchase of \$75,000 of crushed gravel to be provided by RMR Aggregate, Inc. **Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**
2. Consider re-appointments of the following persons to the Marias Museum Board:
  - Meredith Beckedahl with a term to end 7/1/2019
  - Denis Freeland with a term to end 7/1/2019
  - Larry Munson with a term to end 7/1/2019
  - Tracy Kiefer with a term to end 7/1/2019
  - Lance Wallewein with a term to end 7/1/2019
  - Tracy Dumas with a term to end 7/1/2019
  - Marian Hinds with a term to end 7/1/2019

**Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**

3. Consider re-appointments of the following persons to the Toole County Mental Health Advisory Board:
  - Kristi Aklestad with a term to end 12/31/2019
  - Brenda Gilmore with a term to end 12/31/2019

**Deb motioned to approve. Joe 2<sup>nd</sup> the motion and the motion carried.**

COMMISSIONER'S AGENDA

Monday, October 31, 2016  
10:00 A.M.

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of October 24, 2016 Minutes: Joe motioned to approve. Deb seconded the motion and the motion carried.**

1. Consider submitting an appeal to the MT Dept. of Labor and Industry, Wage and Hour Unit regarding a prevailing wage audit. **Deb motioned to approve submitting either an appeal or a redetermination, dependent on the County Attorney's advice. Joe seconded the motion and the motion carried.**
2. Consider approving a Memorandum of Understanding between the Toole County Health Department (TCHD) and the North Toole County School District (NTC) to permit the use of equipment and facilities of NTC for a Mass Inoculation Center or Disaster Shelter. **Deb motioned to approve. Joe seconded the motion and the motion carried.**



COMMISSIONER'S AGENDA  
Monday, October 24, 2016  
10:00 A.M.

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of October 13, 2016 Minutes: Joe motioned to approve. Deb seconded the motion and the motion carried.**

1. Consider whether to recertify Toole County's taxable value due to the settlement between NorthWestern Energy and the Department of Revenue for tax year 2016. **Deb motioned to not recertify the taxable values for tax year 2016. Joe seconded the motion and the motion carried.**

2. Consider the appointment of the following persons to the Sunburst Mosquito District Board as recommended by the Sunburst City Council:

- Gary Iverson with a term to end 12/31/2017
- Becky Smithson with a term to end 12/31/2017
- Michael Tobin with a term to end 12/31/2017
- Shane Bethelote with a term to end 12/31/2019
- Holly Hovland with a term to end 12/31/2019

**Deb motioned to approve all the board members. Joe seconded the motion and the motion carried.**

3. Consider the re-appointment of Mike Pedersen to the Shelby Mosquito District Board with a term to end 12/31/2020. **Joe motioned to approve. Deb seconded the motion and the motion carried.**

4. Consider the re-appointment of the following persons to the Port of Northern Montana (NETA) Board:

- Byron Kluth with a term to end 12/31/2021
- Mark Cole with a term to end 12/31/2021

**Joe motioned to approve. Deb seconded the motion and the motion carried.**

5. Consider approval of Toole County's transit facility maintenance plan. **Deb motioned to approve. Joe seconded the motion and the motion carried.**



COMMISSIONER'S AGENDA  
Thursday, October 13, 2016  
10:00 A.M.

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of October 6, 2016 Minutes: Deb motioned to approve. Joe seconded the motion and the motion carried.**

1. Consider the appointment of Wally Howery to the Public Safety Commission Board with a term to end on 12/31/2020. **Joe motioned to approve this joint City/County appointment. Deb seconded the motion and the motion carried.**
2. Consider approval of an Emergency Management Performance Grant (EMPG) between Toole County and the State of MT Dept. of Military Affairs, Disaster and Emergency Services, for FFY 2016-17. The EMPG's project cost of \$43,604.00 requires a match of \$21,802.00 from Toole County. **Deb motioned to approve. Joe seconded the motion and the motion passed.**

## COMMISSIONER'S AGENDA

Thursday, October 6, 2016

10:00 A.M.

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of Sept. 29, 2016 Minutes: Joe motioned to approve. Allan seconded the motion. The motion carried.**

1. Consider approval of the Toole County Ambulance Policy and Procedure manual. **Joe Motioned to approve. Deb seconded the motion and the motion carried.**
2. Consider appointments of the following persons to the Toole County Health Foundation:
  - a. Mallory Rippenburg with a term to end 10/31/2019
  - b. Linda Lee with a term to end 10/31/2020
  - c. Sanna Clark with a term to end 10/31/2020**Deb motioned to approve. Joe seconded the motion and the motion carried.**
3. Consider approval of a clinic space lease agreement between Marias Medical Center and Marias Healthcare Services, Inc. **Joe Motioned to approve. Deb seconded the motion and the motion carried.**
4. Consider approval of an annex storage lease agreement between Marias Healthcare Services, Inc. and Marias Medical Center. **Joe Motioned to approve. Deb seconded the motion and the motion carried.**
5. Consider approval of a fee increase of \$100 per month, retroactive to July 1, 2016 to RCJ Enterprises, Inc., increasing the cost for contract sanitarian services to \$3,800 per month. **Joe Motioned to approve. Deb seconded the motion and the motion carried.**
6. Consider approval of a request to the State Land Board for a historic easement on Section 5, Township 31N, 4W. **Deb motioned to approve. Joe seconded the motion and the motion carried.**
7. Consider approval of a revised county subdivision fee schedule. **Deb motioned to approve. Joe seconded the motion and the motion carried.**

COMMISSIONER'S AGENDA  
Thursday, September 29, 2016  
10:00 A.M.

PRESENT: Allan Underdal & Joe Pehan

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

Approval of Sept. 15, 2016 Minutes:

**Joe made a motion to approve & Allan seconded, motion carried.**

1. Consider approval of Resolution 29-2016, a resolution authorizing the refinancing of Toole County's 2005 Revenue Bonds. **Joe motioned to approve, Allan seconded with both voting in favor.**
2. Consider adoption of a tax compliance policy for tax exempt bonds. **Joe motioned to approve, Allan seconded and the motion carried.**
3. Consider approval of a MT Cancer Control Program (MCCP) Subcontractor Agreement with Teton County for the term beginning 7/1/2016 and ending 9/30/2017 in the amount of \$44,000. **Joe motioned to approve, Allan seconded & the motion carried.**
4. Consider approval of a Montana Tobacco Use Prevention Program (MTUPP) Subcontractor Agreement with Teton County for the term beginning 7/1/2016 and ending 6/30/2017 in the amount of \$28,900. **Joe motioned to approve with Allan seconding and both voted in favor.**
5. Consider approval of Amendment One to the Women, Infants, and Children (WIC) contract, providing an increase in funding in the amount of \$562.50 to be used to purchase computer equipment. **Joe motioned to approve, Allan seconded with both voting in favor.**
6. Consider approval of the Kevin/Sunburst Senior Center Bylaws as recommended by the Senior Center Board on 9/20/2016. **Joe made a motion to approve with Allan seconding and the motion carried.**
7. Consider the appointment of Shannon McAllister to Deputy Coroner as recommended by Dan Whitted, Toole County Coroner. **Joe motioned to approve, Allan seconded the motion with both voting in favor.**
8. Consider approval of a request by a taxpayer to forgive penalty and interest on a property. **Joe made a motion to approve Resolution 30-2016, a resolution to approve forgiveness of penalty & interest on two properties with the stipulation that the taxpayer would pay all of the delinquent taxes and clean up the property. Allan seconded and the motion carried. Dan Seifert agreed to clean up the property and pay all the taxes which amounts to \$8772.24.**



COMMISSIONER'S AGENDA  
Thursday, September 15, 2016  
**8:30 A.M.**

PRESENT: Allan Underdal, Joe Pehan and Deb Brandon

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of Sept. 12, 2016 Minutes:**

**Joe made a motion to approve the minutes of Sept. 12; Deb seconded the motion, and the motion carried.**

1. Consider approval of an Annex/Ambulance Storage lease agreement with Marias Healthcare Services, Inc. for the term of 9/1/2016 – 8/31/2019 in the amount of \$1,000 per month.

**Joe made a motion to approve the lease; Deb seconded the motion, and the motion carried.**

COMMISSIONER'S AGENDA

10:00 A.M.

Monday, September 12, 2016

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of Sept. 1, 2016 Minutes: Joe motioned to accept the minutes with the correction of no public comment and closing of the hearing added to the minutes. Deb seconded the motion and the motion carried.**

1. Consider approval of FY 2016-17 Budget for Shelby Elementary School. **Joe motioned to approve. Deb seconded the motion and the motion carried.**
2. Consider approval of FY 2016-17 Budget for Shelby High School. **Deb motioned to approve. Joe seconded the motion and the motion carried.**
3. Consider approval of FY 2016-17 Budget for Sunburst K-12 Schools. **Deb motioned to approve. Joe seconded the motion and the motion carried.**

Consider approval of FY 2016-17 Budget for Galata Elementary School. **Joe motioned to approve. Deb seconded the motion and the motion carried**

COMMISSIONER'S AGENDA

10:00 A.M.

Thursday, September 1, 2016

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of August 29, 2016 Minutes: Joe motioned to approve. Allan seconded the motion and the motion carried.**

1. Public Hearing: FY 2016-17 Budget **Allan opened the Public Hearing and asked for public comment. There was no public comment and Allan closed the hearing.**
2. Consider approval of Resolution 27-2016, a resolution authorizing cost-of-living salary adjustments for elected officials and most county employees not including Marias Medical Center employees who are covered separately. **Deb motioned to approve Resolution 27-2016. Deb stated the salary increase would be 1.5% for elected officials and .25 cents for regular county employees. Joe seconded the motion and the motion carried.**
3. Consider approval of Resolution 28-2016, a resolution passing the proposed budget of Toole County for Fiscal Year 2016-2017. **Joe motioned to approve Resolution 28-2016. Deb seconded the motion and the motion carried.**



COMMISSIONER'S AGENDA

10:00 A.M.

Monday, August 29, 2016

PRESENT: Allan U & Joe P

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of August 15, 2016 Minutes:**

**Joe motioned to approve the minutes, Allan seconded and both voted in favor.**

1. Consider approval of the Toole County Health Foundation bylaws as recommended by the Foundation board members during the 8/27/2016 meeting.  
**Joe made a motion to approve the Bylaws, Allan seconded the motion and both voted in favor.**
2. Consider approval of Resolution 26-2016, a resolution honoring Dr. Robert Stanchfield, during his 90<sup>th</sup> birthday month, for his 44 years of service to the citizens of Toole County.  
**Allan made a motion to approve the resolution, Joe seconded the motion and both voted in favor of Resolution 26-2016.**

COMMISSIONER'S AGENDA

10:00 A.M.

Monday, August 15, 2016

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of August 4, 2016 Minutes: Deb motioned to approve. Joe seconded the motion and the motion passed.**

1. Consider approval of a three (3) year contract with Johnson Controls. The planned service agreement will provide for preventive maintenance services for three (3) at the hospital, one (1) boiler at the library and one (1) boiler system at the courthouse. The yearly cost for preventive services will be as follows:
  - a. Year 1: \$20,132.00
  - b. Year 2: \$20,534.64
  - c. Year 3: \$20,945.33

**The contract with Johnson Controls will take effect July 1, 2016. Allan said the payment split will be 80.3% for the hospital and 19.7% for the county. Joe motioned to approve. Deb seconded the motion and the motion passed.**

COMMISSIONER'S AGENDA

10:00 A.M.

Thursday, August 4, 2016

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of August 1, 2016 Minutes: Deb motioned to approve. Joe seconded the motion and the motion passed.**

1. Consider approval of Professional Services Agreement between Marias Medical Center (MMC) and Marias Healthcare Services, Inc. for 24/7/365 coverage at MMC for emergency and inpatient medical services. The monthly fee for services remains unchanged from the previous ER Contract at \$62,966.00 per month. The term of this agreement will be for three (3) years, beginning 9/1/2016 and ending 8/31/2019. **Joe motioned to approve. Deb seconded the motion and the motion passed.**



COMMISSIONER'S AGENDA

10:00 A.M.

Monday, August 1, 2016

PRESENT: Allan Underdal, Deb Brandon and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of July 21, 2016 Minutes: Deb motioned to approve the minutes. Allan 2<sup>nd</sup> the motion and the motion passed.**

1. Consider approval of Memorandum of Understanding (MOU) between Toole County and the MT Stockgrowers Association for predator control services for cattle between 7/1/16 and 6/30/17. Funds will be expended within Toole County for costs associated with the Wildlife Services Specialist (vehicle, partial salary) and contract fixed wing and/or helicopter flying.
  - a. Stock Cattle on Tax Rolls: 15,592 (Cattle License Fee/Head: \$1.00)  
**Deb motioned to approve. Allan 2<sup>nd</sup> the motion and the motion passed.**
2. Consider approval of Memorandum of Understanding (MOU) between Toole County and the MT Wool Growers Association for predator control services for sheep between 7/1/16 and 6/30/17. Funds will be expended within Toole County for wildlife services; an airplane will be used where feasible and funds are available.
  - a. Stock Sheep on Tax Rolls: 1,449 (Sheep License Fee/Head: \$1.00)  
**Deb motioned to approve. Allan 2<sup>nd</sup> the motion and the motion passed.**
3. Consider approval of a lease with Marias Healthcare Services, Inc. for the ambulance storage/dispatch space. The lease will be for a period of three (3) years (9/1/16-8/31/19) in the amount of \$1,000.00 per month. **This agenda item has been postponed.**
4. Consider approval of amendment to lease #8155 in the amount of \$503.42/month between the State of Montana, Department of Public Health and Human Services and Toole County for office space in the courthouse, extending the term of the lease through 6/30/2017. **Deb motioned to approve. Allan 2<sup>nd</sup> the motion and the motion passed.**

COMMISSIONER'S AGENDA

10:00 A.M.

Thursday, July 21, 2016

PRESENT: Allan, Deb, Joe and Treva

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of July 14, 2016 Minutes: Joe motioned to approve. Deb seconded the motion and the motion passed.**

1. Consider approval of Resolution 24-2016, a resolution appointing Prosecution Services Bureau of the Department of Justice as Special Deputy Toole County Attorney to investigate and possibly prosecute a case for Toole County. **Deb motioned to approve. Joe seconded the motion and the motion passed.**
2. Consider approval of Resolution 25-2016, a resolution authorizing the issuance of Health Care Facilities Refunding Revenue Bonds, Series 2016 to refund certain outstanding bonds of the county. **Joe motioned to approve. Deb seconded the motion and the motion passed.**
3. Consider approval of a contract with Hi Line Web Design for a 12-month period, beginning August 1, 2016. **Deb motioned to approve the contract for \$1,380. She mentioned that the county web page received 36,492 pages viewed last year and there were 78.9% new visitors. Joe seconded the motion and the motion passed.**

COMMISSIONER'S AGENDA

10:00 A.M.

Thursday, July 14, 2016

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Treva Nelson  
**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of June 30, 2016 Minutes: Joe motioned to approve. Allan seconded the motion and the motion carried.**

1. Public Hearing: Consider adoption of the Toole County Subdivision Regulations which include legislative updates through the 2015 legislative session. **Allan opened the public hearing. Deb mentioned that the new Subdivision Regulations correspond with the new Growth Policy. Allan closed the public hearing and opened the public meeting.**
2. Consider approval of Resolution 22-2016, a resolution adopting Toole County's Subdivision Regulations. **Deb motioned to approve. Joe seconded the motion and the motion carried.**
3. Consider approval of Resolution 23-2016, a resolution adopting the Montana Association of Counties and Montana Sheriffs and Peace Officers Association's recommended jail standards. **Joe motioned to approve. Deb seconded the motion and the motion carried.**
4. Consider appointment of Darrell Stafford as chair of Toole County's Local Emergency Planning Committee (LEPC) with a term to end 12/31/2017. **Deb motioned to approve. Joe seconded the motion and the motion carried.**
5. Consider approval of a request by Prairie Oasis to spend \$11,869 toward the repair of the animal shelter's outside kennels. Funding for this project would come from Fund 7010: "Camp Collie". **Deb motioned to approve. Joe seconded the motion and the motion carried.**

**Other Business:**

**The commissioners received a letter from Dorsey & Whitney, LLP asking to be approved as Bond Council for Toole County. The commissioners will send a letter approving them.**



COMMISSIONER'S AGENDA

10:00 A.M.

Thursday June 30, 2016

PRESENT: Allan Underdal, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of June 16, 2016 Minutes: Joe made the motion to approve the meeting minutes. Allan seconded the motion, and the motion carried.**

1. Public Hearing on the proposed amending of the FY 2015-2016 budget. **Treva gave a copy of the budget amendments completed for the last fiscal year. Discussion was had about the individual budgets. Giving short term loans to the Funds short on cash was discussed.**
2. Consider Resolution 21-2016, a resolution to amend the FY 2015-16 budget. **Joe motioned to approve Resolution 21-2016. Allan seconded the motion and the motion carried.**

COMMISSIONER'S AGENDA

10:00 A.M.

Monday, June 20, 2016

PRESENT: Commissioners Deb Brandon and Joe Pehan

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of June 16, 2016 Minutes: Joe made the motion to approve the meeting minutes. Deb seconded the motion, and the motion carried.**

1. Consider approval of the Shelby Airport construction contract with C.R. Contracting, LLC. **Joe made the motion to approve the construction contract. Deb seconded the motion, and the motion carried.**
2. Consider approval of preliminary work by the Montana Facility Finance Authority regarding re-financing of the bonds for the Clinic and Heritage Center buildings. **Joe made the motion to approve the preliminary work on refinancing the bonds. Deb seconded the motion, and the motion carried.**

COMMISSIONER'S AGENDA

10:00 A.M.

Thursday, June 16, 2016

PRESENT: Chair Allan Underdal and Commissioners Deb Brandon and Joe Pehan

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of June 9, 2016 Minutes: Deb motioned to approve the minutes. Joe seconded the motion, and the motion carried.**

1. Consider appointment of Donna Grant to the Toole County Compensation Board with a term to end 12/31/2018. **Joe motioned to approve the appointment. Deb seconded the motion, and the motion carried.**
2. Consider approval of a Motor Vehicle Graveyard Agreement with the City of Shelby. Per the proposed five-year agreement, Toole County will pay the City of Shelby \$2.00 for each junk vehicle stored at the fenced area of the City landfill site. **Deb motioned to approve the agreement. Joe seconded the motion, and the motion carried.**
3. Consider setting a public hearing date to review the proposed Subdivision Regulations which include legislative updates through the 2015 legislative session. **Joe motioned to set the public hearing date for July 14, 2016 at 10:00 a.m. in the Commission Office. Deb seconded the motion, and the motion carried.**
4. Consider approval of an IT Support Contract with Preferred IT Systems. **Joe motioned to approve the contract with wording to include coverage of all Toole County facilities with the exception of Marias Medical Center and the Sheriff's Department. Deb seconded the motion, and the motion carried.**
5. Consider approval of Contract #108989 (CFDA #20.509) between the MT Dept. of Transportation (MDT) and Toole County (Toole County Transit, Glacier County Transit and Pondera County Transit) for transit operations. The contract, with federal funding of \$78,870.00 and local match of \$52,420.00, will be in effect during FY 2016-2017. **Deb motioned to approve the contract. Joe seconded the motion, and the motion carried.**
6. Consider approval of Memorandum of Agreement (MOA) between MDT and Toole County for TransADE (Transportation Assistance for the Disabled and Elderly) funding in the amount of \$3,176.00, effective during FY 2016-17. **Deb motioned to approve the MOA. Joe seconded the motion, and the motion carried.**
7. Consider approval of Contract #108988 (CFDA #20.509) between MDT and Toole County (Northern Transit Interlocal) for transit operations. The contract, with federal funding of \$71,454.00 and local match of \$43,171.00, will be in effect during FY2016 - 2017. **Deb motioned to approve the contract. Joe seconded the motion, and the motion carried.**



COMMISSIONER'S AGENDA

10:00 A.M.

Thursday, June 9, 2016

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of May 27, 2016 Minutes: Deb motioned to approve the minutes. Allan seconded the motion and the motion carried.**

1. Consider approval of an amendment to Task Order 15-07-1-01-139-0. The amendment between Toole County and the Montana Department of Public Health and Human Services (DPPHS) increases funding for the preparation of a workforce development plan by \$5,000 for a revised task order funding of \$20,000. **Joe motioned to approve the Task Order. Deb seconded the motion and the motion carried.**
2. Consider approval of an amendment to the Montana Cancer Control Program (MCCP) contract between Toole and Teton Counties. Toole County will receive a one-time payment of \$5,524.55 to implement a Chronic Disease Self-Management Program. **Deb motioned to approve the amendment. Joe seconded the motion and the motion carried.**

COMMISSIONER'S AGENDA  
3:00 P.M.  
Friday, May 27, 2016  
(Please Note Change of Meeting Date and Time)

PRESENT: Chair Allan Underdal and Commissioner Deb Brandon

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of May 19, 2016 Minutes: Deb motioned to approve the minutes; Allan seconded the motion and the motion carried.**

1. Consider approval of the union agreement between Toole County, on behalf of Marias Medical Center, and the Montana Public Employees Association, Inc.  
**Deb motioned to approve the union agreement, approved on 5/25/16 by the MMC Board; Allan seconded the motion and the motion carried.**
2. Consider a Letter of Agreement between Marias Medical Center and Marias Healthcare Service Inc. for the purpose of defining referrals and combined services.  
**Deb motioned to approve the agreement between MMC and MHSI; Allan seconded the motion and the motion carried.**

COMMISSIONER'S AGENDA

10:00 a.m.

Thursday, May 19, 2016

PRESENT: Allan Underdal, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of May 16, 2016 Minutes: Joe motioned to approve. Allan 2<sup>nd</sup> the motion and the motion carried.**

1. Consider designation of Alcohol Tax money for chemical dependency services within Toole County. **Joe motioned to approve. Allan 2<sup>nd</sup> the motion and the motion carried.**
2. Consider approval of Task Order 17-07-5-01-051-0 between DPHHS and Toole County for Maternal and Child Health (MCH) services for the period of 7/1/2016 - 6/30/2017. **Joe motioned to approve. Allan 2<sup>nd</sup> the motion and the motion carried.**
3. Consider approval of DUI Task Force Plan for SFY2017. **Joe motioned to approve. Allan 2<sup>nd</sup> the motion and the motion carried.**



COMMISSIONER'S AGENDA

10:00 a.m.

Monday, May 9, 2016

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of May 5, 2016 Minutes: Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**

1. Consider approval of Resolution 20-2016, a resolution to adopt the Growth Policy as recommended by the Planning Board and identified in the resolution of intention, Resolution 19-2016. **Deb motioned to approve. Joe 2<sup>nd</sup> the motion and the motion carried.**
2. Consider approving Task Order/Contract # 16-07-6-11-053-0, a Master Contract that covers the period of July 1, 2012 through June 30, 2019 for Public Health Emergency Preparedness between Toole County and Montana DPHHS **Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**
3. Consider approving the audit committee selected by Treva Nelson, Clerk & Recorder, for the Primary and General Elections. **The Audit Committee will be Shane Yeager, Joe Rapkoch and Boyd Jackson. Deb motioned to approve. Joe 2<sup>nd</sup> the motion and the motion carried.**
4. Consider approving a Mutual Rescission and Release Agreement between Marias Healthcare Services, Inc., Marias Medical Center, and Toole County to rescind certain outdated and/or unused agreements/contracts that are named in the rescission agreement. **Deb motioned to approve. Joe 2<sup>nd</sup> the motion and the motion carried.**
5. Consider approving a Noxious Weed Trust Fund Project Grant Agreement for Buckley Pit Spotted Knapweed Project 2016, MDA Number 2016-040 for \$11,519. **Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**

COMMISSIONER'S AGENDA

10:00 a.m.

Thursday, May 5, 2016

PRESENT: Allan Underdal, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of April 28, 2016 Minutes: Joe motioned to approve. Allan 2<sup>nd</sup> the motion and the motion carried.**

1. Consider approval of a recommendation of award from Robert Peccia & Associates for the Shelby Airport project that the bids were opened for on April 27<sup>th</sup> at 1:30 pm. There were 5 bidders with C.R. Contracting, LLC, of Bend, Oregon the low bidder. Their base bid was \$184,718.87. **Joe motioned to approve. Allan 2<sup>nd</sup> the motion and the motion carried.**
2. Consider approval of MOU between Marias Medical Center and Toole County Health Department for MMC to designate and provide an individual who is qualified to perform the services to act as the Security and Privacy Officer for Toole County Health Department. **Joe motioned to approve. Allan 2<sup>nd</sup> the motion and the motion carried.**

COMMISSIONER'S AGENDA

10:00 a.m.

Thursday, April 28, 2016

PRESENT: Allan and Joe

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of April 26, 2016 Minutes: Joe made the motion to approve; Allan seconded the motion, and the motion carried.**

1. Consider approval of a letter requesting an amendment to the grant application for the Shelby Airport Improvement Project 3-30-0069-012-2016. The proposal to install two additional runway threshold lights to Runway "5" and replace globes on the existing runway edge lights for the last 2,000 ft. is a change in scope and is not anticipated to require an increase in the requested grant funding.

**Joe made the motion to approve; Allan seconded the motion, and the motion carried.**

2. Consider approval of Support Agreement for Supplemental Nutrition Assistance Program – Education (SNAP-ED) for the fiscal year 2017 (10/1/2016 – 9/30/2017). The program, provided by Montana State University Extension, is requesting that Toole County donate office space.

**Joe made the motion to approve; Allan seconded the motion, and the motion carried.**



COMMISSIONER'S AGENDA

10:10 a.m.

Tuesday, April 26, 2016

**(Please Note Change of Regular Meeting Date.)**

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Attendance remained the same as the Public Hearing**

**Approval of April 21, 2016 Minutes: Joe motioned to approve the minutes. Deb 2<sup>nd</sup> the motion and the motion carried.**

- 1. Consider approval of Resolution 17-2016, a resolution creating Toole County Fund 2235 as a result of leasing out the Marias Care Center to EmpRes of Shelby. Joe motioned to approve Resolution 17-2016. Deb 2<sup>nd</sup> the motion and the motion carried.**

COMMISSIONER'S AGENDA

**Public Hearing**

10:00 a.m.

Tuesday, April 26, 2016

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan, Treva Nelson and Pat McDonough

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

1. **Public Hearing:** The purpose of this hearing is to gather public comment on Resolution 17-2016. This Resolution will add Fund 2235 to the County budget as a result of leasing out the nursing home to EmpRes of Shelby. **Allan opened the public hearing and explained the purpose of having a different fund for the Nursing Home. Previously the money came out of the Marias Medical fund and now needs to be separated. More discussion followed. The public hearing was closed.**

COMMISSIONER'S AGENDA

10:00 a.m.

April 21, 2016

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of April 14, 2016 Minutes: Deb motioned to approve. Joe 2<sup>nd</sup> the motion and the motion carried.**

1. Consider approval of Mike Hofer to the Sweet Grass Community Water/Sewer District Board with an end date of 5/31/2022 as recommended by the Board of Directors during their meeting of 4/13/2016. **Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**
2. Consider approving polling places for each of the 5 precincts within Toole County. **Polling places in Toole County will be; Sunburst Elementary, Kevin Depot, Shelby Civic Center, Galata Hall and the Toole County Courthouse. Deb motioned to approve. Joe 2<sup>nd</sup> the motion and the motion carried.**
3. Consider the appointment of the elections judges for each precinct for the Federal Primary Election June 7, 2016 and the Federal General Election November 8, 2016.

**City of Shelby**

Marigail Sveum  
Sharon Berthelote  
Nancy Tomsheck  
Deb Steinbacher  
Arlene Lager  
Myra Schilling  
Joyce Benjamin  
Jean Flesch

**Shelby Rural**

Connie Fretheim  
Sara Staub  
Jewell Benjamin

**Sunburst**

Roberta Buckley  
Judy Reighard  
Harriet Karst  
Nancy Simmes

**Kevin**

Dolores Turner  
Lucille Knaup  
Barb Monroe  
Marilyn Enneberg

**Devon/Galata**

Sharon Lerum  
Geneva Sisk  
Cherie Wigen

**Allan commented that a letter was going out to Joe Nye, P.E., Project Manager, authorizing Robert Peccia and Associates to prepare and submit payment requests in Delphi, after approval of the commissioners.**



COMMISSIONER'S AGENDA

10:00 a.m.

April 14, 2016

**PRESENT: Allan Underdal, Deb Brandon, Joe Pehan, Donna Whitt, Ryan Larson and Treva Nelson**

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of March 31, 2016 Minutes: Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**

**Deb motioned to revise the agenda to include the approval of the Public Hearing Minutes. Joe 2<sup>nd</sup> the motion and the motion carried. Joe motioned to approve the minutes from the Public Hearing. Deb 2<sup>nd</sup> the motion and the motion carried.**

1. Consider approval of the Midboe Minor Subdivision as approved by the City/County Planning Board and recommended by the Shelby City Council. **Joe motioned to approve the Midboe Minor Subdivision noting that the map of the surrounding area is an old map and does not reflex current streets. This does not affect the subdivision area. Deb 2<sup>nd</sup> the motion and the motion carried.**
2. Consider Toole County's contribution toward health insurance costs for FY 2016-2017. **Deb motioned to contribute \$625, which is the same as the previous year. Joe 2<sup>nd</sup> the motion and the motion carried.**
3. Consider Resolution 18-2016, a resolution to discontinue and close an alley in Galata as requested by the School District 21 Trustees in a meeting on March 16, 2016. The alley, 20' wide by 300' long (6000 square feet), is located in Block 5, McGinnis Fourth Addition. **Joe motioned to approve Resolution 18-2016. Deb 2<sup>nd</sup> the motion and the motion carried.**
4. Consider Resolution 19-2016, a resolution of intention to adopt the proposed 2016 Toole County Growth Policy and to set a date to adopt the Growth Policy. **Deb motioned to approve Resolution 19-2016. The date to adopt the Growth Policy will be May 2, 2016, at 10:00 am. This would be a regular commission meeting. Joe 2<sup>nd</sup> the motion and the motion carried.**
5. Consider approval of a one year network device monitoring and helpdesk support agreement between DIS Technologies (DIS) and the Sheriff's Department. **Donna Whitt presented an email with a recommendation from Ryan Olson. Ryan states that DIS supports MSPOA and is getting into a lot of Public Safety IT services. They have also worked CJIN contracts for DOJ. Joe motioned to approve the one year device monitoring. Deb 2<sup>nd</sup> the motion and the motion carried.**

## PUBLIC HEARING NOTICE

The Toole County Commissioners will hold a public hearing on Monday, April 11, 2016 at 10:00 a.m. in the Toole County Commissioner's office at 226 1<sup>st</sup> St S, Shelby, MT 59474. The hearing is in regard to a petition to discontinue and close an alley in Galata as requested by the School District 21 Trustees in a meeting March 16, 2016. The alley in question is located in Block 5, McGinnis Fourth Addition, said alley being 20' wide by 300' long (6000 square feet).

Comments may be given *in person* at the hearing or *submitted* to the Toole County Commissioners prior to the hearing at the Toole County Courthouse, located at 226 1st Street So., Shelby, MT 59474. The public is encouraged to attend and participate in the public hearing.

For more information, please call the Commissioners at 406-424-8310.

Allan Underdal, Chair  
Toole County Commissioners  
Attest: Treva Nelson  
Clerk & Recorder

Published in the Promoter: March 30 and April 6, 2016

**Allan opened the Public Hearing.**

**Present: Allan Underdal, Deb Brandon, Joe Pehan, Brian Lee and Treva Nelson**

Brian Lee went through the description of the land showing everyone a map of the area. The land on both sides is owned by the school district. He mentioned that the land will be bought by Tracy and Bonita Kinyon, as they were the highest bidders.

With no further comments Allan closed the Public Hearing.



COMMISSIONER'S AGENDA

10:00 a.m.

March 31, 2016

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan, Donna Whitt, Ryan Larson and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of March 24, 2016 Minutes: Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**

1. Consider approval of an addendum with Regroup in the amount of \$1,500. This one-time fee will allow for the integration of FEMA's Integrated Public Alert and Warning System (IPAWS) with Toole County's Public Alert Notification System (PANS). **Deb explained that the \$3,500 approved at the February 18, 2016 meeting, which will be reimbursed by CCA, will come out of the Civil Defense fund. This onetime fee of \$1,500 will also come out of the Civil Defense fund. Deb motioned to approve the addendum to Regroup for \$1,500. Joe 2<sup>nd</sup> the motion and the motion carried.**
2. Consider Toole County's contribution toward health insurance costs for FY 2016-2017. **This agenda item was postponed.**
3. Consider approval of a vendor for the 911 upgrades at the Office of Public Safety. **Donna Whitt recommended to the commissioner's to approve Synergem as the vendor. The cost will be \$130,000 which will include IT services. Deb motioned to accept and approve Donna Whitt's recommendation. Joe 2<sup>nd</sup> the motion and the motion carried.**



COMMISSIONER'S AGENDA  
9:30 A.M. (Please note time change.)  
March 24, 2016

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of March 14, 2016 Minutes: Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**

1. Consider approval of Resolution 16-2016, a resolution approving a loan from the Montana Department of Transportation, Aeronautics Division, in the amount of \$20,814 for preventive maintenance on airport pavements. **Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**
2. Consider approval of the following quote from J & V Restaurant Supply for fire extinguisher service and maintenance for a period of 3 years:
  - a. Annual Service for Extinguisher: \$5.00 per unit
  - b. Six Year Maintenance: \$10.00 per unit
  - c. Twelve Year Hydrostatic: \$15.00 per unit

**Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**

3. Consider selection of MACo Health Care Trust's health plans for FY 2016-2017. **Deb motioned to remain with the existing plans. Joe 2<sup>nd</sup> the motion and the motion carried.**
4. Consider Toole County's contribution toward health insurance costs for FY 2016-2017. **This agenda item was postponed for further discussion.**

COMMISSIONER'S AGENDA

10:00 A.M.

March 14, 2016

PRESENT: Allan & Joe

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of February 29, 2016 Minutes:**

**Joe motioned to approve the minutes and Allan seconded the motion; motion was approved.**

1. Consider approval of updated Sponsor Certifications for FAA grants to include:

- Conflict of Interest
- Drug Free Policy
- Selection of Consultants
- Project Plans and Specifications
- Equipment and Construction Contracts
- Construction Project Final Acceptance

**Joe made a motion to approve the updated sponsor certifications, Allan seconded and both voted in favor of the motion. With no further business, the meeting was adjourned.**

COMMISSIONER'S AGENDA

10:00 A.M.

February 29, 2016

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of February 25, 2016 Minutes: Joe motioned to approve the February 25, 2016 minutes. Deb 2<sup>nd</sup> the motion and the motion passed.**

1. Consider approval of funding request of \$5,000 by Northern Transit Interlocal toward operating expenses for regional transportation services for SFY 2016-2017. **Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**
2. Consider the designation of Allan Underdal as Position One Voting Member for Northern Transit Interlocal with Joe Pehan as Toole County's alternate voting member. **Deb motioned to approve. Joe 2<sup>nd</sup> the motion and the motion carried.**
3. Consider the designation of Deb Brandon as Position Two Voting Member for Northern Transit Interlocal with Page Nagy as Toole County's alternate voting member. **Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**
4. Consider approval of Resolution 15-2016, a resolution to move the ambulance service from the Marias Medical Center budget to Toole County budget, Fund 2230. **Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**



**Allan Underdal,**  
Commission Chair  
**Deb Brandon,**  
Commissioner  
**Joe Pehan,**  
Commissioner  
**Merle Raph,**  
County Attorney  
**Donna Whitt,**  
Sheriff  
**Dan B. Whitted,**  
Coroner  
Commissioners'  
Office# 406-424-8310  
[tccomm@toolecountymt.gov](mailto:tccomm@toolecountymt.gov)



**Debra Munson,**  
Clerk of Court  
**Boyd Jackson,**  
Treasurer/Assessor  
Supt. of Schools  
**Helen I. Schnee,**  
Public Administrator  
**Joe Rapkoch,**  
Justice of the Peace  
**Treva Nelson,**  
Clerk & Recorder  
Clerk & Recorder's Office#  
406-424-8300  
Fax# 406-424-8301  
[tnelson@toolecountymt.gov](mailto:tnelson@toolecountymt.gov)

# COUNTY OF TOOLE

226 1<sup>ST</sup> Street South  
Toole County Courthouse, Shelby, MT 59474

## COMMISSIONER'S AGENDA

10:00 A.M.

February 25, 2016

PRESENT: Deb Brandon, Joe Pehan and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of February 18, 2016 Minutes: Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**

1. Consider approval of Resolution 8-2016, a resolution authorizing participation in the Short Term Investment Pool (STIP), account # CO TOOLE and account name: TOOLE COUNTY TREASUR. **Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**
2. Consider approval of Resolution 9-2016, a resolution authorizing participation in the Short Term Investment Pool (STIP), account #CO TLOVER and account name: TOOLE CTY OVERALL. **Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**
3. Consider approval of Resolution 10-2016, a resolution authorizing participation in the Short Term Investment Pool (STIP), account #CO TLNETA and account name: TOOLE CO NORTHERN EXPRESS TRANSPORTATION. **Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**
4. Consider approval of Resolution 11-2016, a resolution authorizing participation in the Short Term Investment Pool (STIP), account #CO TLNCCEM and account name: TOOLE CO NO CEMETERY. **Joe motioned to approve. Deb 2<sup>nd</sup> the motion and the motion carried.**
5. Consider approval of Resolution 12-2016, a resolution authorizing participation in the Short Term Investment Pool (STIP), account #CO TLMAR and account name: TL

COMMISSIONER'S AGENDA

10:00 A.M.

February 18, 2016

PRESENT: Allan Underdal, Deb Brandon and Treva Nelson

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of February 8, 2016 Minutes: Deb motioned to approve. Allan 2<sup>nd</sup> the motion and the motion carried.**

- 1. Consider approval of a contract with Regroup from 3/15/2016-3/15/2017 for an emergency alert and mass notification system. The Safety Committee will pay \$3,500 and then be reimbursed from Correction Corporation of America. Deb motioned to approve. Allan 2<sup>nd</sup> the motion and the motion carried.**



# COMMISSIONER'S AGENDA

10:00 A.M.

February 8, 2016

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Mayor Larry Bonderud

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of January 28, 2016 Minutes: Joe made the motion to approve the minutes; Deb seconded the motion and the motion carried.**

1. Consider approval of Resolution 7-2016, a resolution to close the Toole County Courthouse on November 25, 2016. **A public hearing was held on 1/28/2016. All persons in attendance expressed support of the closure of the Courthouse the day after Thanksgiving. No opposition was noted during the public hearing. Joe made a motion to approve Resolution 7-2016; Deb seconded the motion and the motion carried.**
2. Consider approval of a 5 year farm lease in the amount of \$710 per year between North Toole County Cemetery District and Prairie Home Farms for approximately 23.61 acres of cultivated land and 10.04 acres of native grass. **Deb made the motion to approve the lease; Joe seconded the motion and the motion carried.**
3. Review of 911 Call system upgrade bid proposals received on 1/28/2016. **As the Commissioners have not yet received a report from the consultant, the review is postponed to a later date.**
4. Consider selection of a firm to upgrade the 911 Call system. **No Action taken.**
5. Consider approval of an agricultural exemption on the following land:

Tract 2, COS 372445, Map Case 2015-8, located in the NE $\frac{1}{4}$ NE $\frac{1}{4}$  of Section 14,  
Township 30 North, Range 2 East

**Joe made a motion to approve an agricultural exemption; Deb seconded the motion and the motion carried. With no further business, the meeting was adjourned by Chair Underdal at 10:22 a.m.**



COMMISSIONER'S AGENDA

10:00 A.M.

January 28, 2016

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan, Jason Kline, Autumn Combs, Brenda Alexander, and Toni Rider

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of January 14, 2016 Minutes: Joe made a motion to approve the minutes; Deb seconded the motion to approve the minutes and the motion carried.**

1. Public Hearing: Consideration of Courthouse closure on November 25, 2016. **All persons in attendance expressed support of closing the Courthouse the day after Thanksgiving. There was no opposition to the proposed closure. The Public Hearing was closed by Commissioner Underdal at 10:06 a.m.**
2. Consider appointment of Mike Pedersen to the Shelby Mosquito District Board with an end date of 12/31/2016. **Joe made a motion to approve the appointment; Deb seconded the motion and the motion carried.**
3. Consider re-appointments of the following Toole County Mental Health Advisory Board members:
  - a. Jerry Puffer with an end date of 12/31/2018.
  - b. Sue Kasper with an end date of 12/31/2018.
  - c. Donna Whitt with an end date of 12/31/2018.

**Deb made a motion to approve the re-appointments of all three persons; Joe seconded the motion and the motion carried.**

**With no further business, the meeting was adjourned at 10:10 a.m.**

# COMMISSIONER'S AGENDA

10:00 A.M.

January 14, 2016

PRESENT: Allan Underdal, Joe Pehan and Deb Brandon

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of January 7, 2016 Minutes: Joe motioned to approve the minutes, Deb seconded the motion and the motion carried.**

1. Consider approval of the Midboe Minor Subdivision as approved by the City/County Planning Board and recommended by the Shelby City Council. **Following discussions with Jim Yeagley, the City of Shelby's planner and Dan Stahley, Toole County's planner, Joe motioned to grant preliminary plat approval. Deb seconded and the motion carried.**
2. Consider approval of the final minutes of the Marias Care Center, dated 12-23-2015. **EmpRes of Shelby assumed responsibility of the Marias Care Center through a lease that became effective on 1/1/2016. As a result, there will be no further meetings of the Care Center Board. The EmpRes administrator will be attending Marias Medical Center Board meetings periodically to provide updates. Joe motioned to approve the final minutes of the Care Center. Deb seconded and the motion carried.**

COMMISSIONER'S AGENDA

10:00 A.M.

January 7, 2016

PRESENT: Allan Underdal, Deb Brandon and Joe Pehan

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of January 4, 2016 Minutes: Deb made the motion to approve the minutes, Joe seconded the motion, and the motion carried.**

1. Consider approval of Resolution 6-2016, a resolution authorizing a long-term loan with NETA for \$500,000. **Joe made the motion to approve Resolution 6-2016 which was requested by the NETA Board. Deb seconded the motion, and the motion carried.**
2. Consider setting the date for a public hearing to discuss closing the Toole County Courthouse on Friday, November 25, 2016. **After discussion, it was decided to hold a public hearing on Thursday, January 28, 2016. Notice of Resolution 7-2016 (a resolution to close the courthouse on Friday, November 25, 2016, the day after Thanksgiving) will be published in the Shelby Promoter on Jan. 13 and 20, 2016.**



COMMISSIONER'S

10:00 A.M.

January 4, 2016

PRESENT: Allan Underdal, Deb Brandon, Joe Pehan and Paulette Jacobsen

**Public comment is allowed on all agenda items at the direction of the Chairman and following Board rules.**

**Approval of December 31, 2015 Minutes: Deb made the motion to approve the minutes, Joe seconded and the motion carried.**

1. Consider approval of Resolution 1-2016, a resolution to approve a Chair and Vice-Chair for the Toole County Commission for 2016. **Joe made the motion to approve, Deb seconded the motion, and the motion carried.**
2. Consider approval of Resolution 2-2016, a resolution to approve meeting dates for regular Commission meetings in 2016. **Joe made the motion to approve, Deb seconded the motion, and the motion carried.**
3. Consider approval of Resolution 3-2016, a resolution to approve travel and per diem rates for Toole County employees for 2016. **Joe made the motion to approve, Deb seconded the motion, and the motion carried.**
4. Consider approval of Resolution 4-2016, a resolution appointing the Commissioners to represent Toole County on boards and committees for 2016. **Joe made the motion to approve, Deb seconded the motion, and the motion carried.**
5. Consider approval of Resolution 5-2016, a resolution authorizing participation in the InterCap program and obtaining a loan of \$148,585.00 to finance the purchase of a road grader. **Joe made the motion to approve, Deb seconded the motion, and the motion carried.**
6. Consider approval of Resolution 6-2016, a resolution authorizing a long-term loan with NETA for \$500,000. **Resolution 6-2016 was postponed until Thursday awaiting the County Attorney's opinion.**
7. Consider approval of an FAA grant application and associated agreements for the Shelby Airport runway, taxiway, apron and access road rehabilitation project. The estimated funding of \$375,000.00 requires a local match of \$37,500.00. **A call was made to Rick Donaldson of RPA regarding the large increase from the Capital Improvement Plan estimate, in which the project was estimated at \$180,000.00. Rick explained that there were several items added to the original CIP. RPA has applied for grant funding on behalf of Toole County for project costs. Following the conversation, Deb made the motion to approve the grant application and agreements, Joe seconded the motion, and the motion carried.**

**With no further business, the meeting was adjourned at 10:42 a.m.**